

Exhibit 1

School Board Agenda Item CC-5  
August 16, 2016

**Executive Summary**

Proposed Revised Job Description for the Curriculum Supervisor, Preschool ESE Position

**Background:** This item is being recommended for School Board adoption to meet requirements for revised job description.

**Position Title:** **Curriculum Supervisor, Preschool ESE**

**Division/Department:** **Chief Academic Officer**

**Salary Band:** **C**      **Range:** **\$70,343 - \$116,977**      **Point Range:** **945 - 1044**

**Salary Schedule:**      **2015-2016 ESMAB Salary Schedule**

**Recommended Policy Status:** Chart Job Description – **Final** Reading

**Rationale:** The job description for the Curriculum Supervisor, Preschool ESE position is being revised to better source candidates and to align the job description to the needs of the department. These revisions will better align the minimum and preferred qualifications required for the job. The Florida certification in administration and supervision in an area of exceptional student education is being modified to include “and/or”. This change will allow us to attract and interview, a broader range of qualified candidates who may not possess and hold an Educational Leadership degree or certificate.

The goal of this position is to coordinate the development, implementation, and expansion of preschool exceptional student education (ESE) programs and to ensure consistency throughout the District through the full utilization of district and community resources.

Revisions of the job description do not impact the salary band or salary range of the position. The position is currently vacant and will adhere to the standard advertising and selection process.

Prior to the recommendation to the School Board for approval, the representatives from the Educational Support & Management Association of Broward (ESMAB) were provided a copy of the job description for their review and feedback. Additional feedback was not received prior to submission of this document for approval.

**Cost:** There is no additional financial impact to the District.